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| Rami Shoula  College Admission | |
| |  |  | | --- | --- | |  | Profile Motivated and passionate student with the intention of gaining admission into your renowned University. Hardworking and driven, with goals of flourishing in your respected Liberal Arts program. Bringing forth a strong academic background with a steady GPA above 3.5, and a decorated Softball career resulting in a 2017 Championship for our school. Committed to working hard and serving my school, peers, and community. |  |  |  | | --- | --- | |  | Employment HistoryHR Receptionist at McCann Agency, New York August 2016 — September 2019   * Worked as an energetic receptionist, using strong administrative skills to enhance company performance. * Served as a main point of contact for the HR department. * Wrote reports from dictation and reported to my superiors with said information. * Made copies, sent faxes, made phone calls, and researched assignments for superiors. * Organized and dispersed incoming mail to correct departments and employees. * Reported to superiors on a weekly basis. * Approached each work day with enthusiasm and a wonderful work ethic.  Head Counselor at Little Cat's Day Camp, White Plains July 2013 — July 2017   * Worked as a head counselor for a summer camp serving 280+ children. * Organized and led group trips, remaining responsible for 20+ children at a time. * Greeted families and campers with a friendly spirit and a helpful attitude. * Handled disputes between campers with professionalism and sensitivity. * Remained knowledgeable about the allergies and medical needs of campers, seeking medical attention whenever necessary. * Served as a leader, and a confidante to countless campers. * Promoted fun and learning each and every day. |  |  |  | | --- | --- | |  | EducationHigh School Diploma, Greenwich Academy, Greenwich August 2012 — May 2016   * Graduated with High Honors. * Member of the Swim Team. * Member of the Softball team. * Staff Writer of the Sacred Heart Newspaper. * Member of the Photography Club. * Graduated with High Honors. |  |  |  | | --- | --- | |  | ReferencesDr. Jane Rosenblum from Greenwich Academy [jrosenblum@greenwich.edu](mailto:jrosenblum@greenwich.edu) · 914-298-2218 Dr. Francis Hilloway from Greenwich Academy [fhilloway@greenwich.edu](mailto:fhilloway@greenwich.edu) · 914-263-1725 Linda Esposito from Little Cat's Day Camp [linda@lccamp.org](mailto:linda@lccamp.org) · 914-287-2729 | | DetailsSkills  |  |  | | --- | --- | | Interpersonal Communication Skills | | |  |  |  |  |  | | --- | --- | | Love of Learning | | |  |  |  |  |  | | --- | --- | | Analytical Thinking Skills | | |  |  |  |  |  | | --- | --- | | Complex Problem Solving | | |  |  |  |  |  | | --- | --- | | Photography Skills | | |  |  |  |  |  | | --- | --- | | Time Management Skills | | |  |  | |